



# Application for Residential Tenancy

(One application to be completed per person)

Accredited Agency

**Agent for Lessor** *Brimvale Investments Pty Ltd t /a Vic Murphy Real Estate*

**Property Address**

## Applicant Details

Full Name

Have you been known by any other name? *Yes/No*

If Yes, what other name have you been known by?

Have you any dependants? *Yes/No* Dependants Name/s

Age/s of dependants Total number of applicants applying for property

Driver's Licence Number or Passport Number State Date of Birth

Registration Number of Vehicle/s Number of Cars

Are you a smoker? *Yes/No*

## Contact Details

Current Address

Phones: Work  
Mobile

Home  
Email

## Current Agent/Lessor

Time period at premises: Years Months

Phone

Rent per week \$

**Are you employed?** *Yes/No*

*Full Time /Casual/Part Time /Centrelink /Contract /Other*

Occupation

Net weekly Income \$

Length of Employment

Name of Employer

## Previous Agent/Lessor

Phone

Previous Address

Rent per week \$

Phone

Address of Employer

## Pets - List any pets owned

Number of Pets

Type of Pet/s

Are your pets registered with the council? *Yes/No*

Please state which council

## If Self Employed

Business Name

How long self employed?

ABN

Address of Business

Accountant's Name

Phone

If you are a **Student**, what University, TAFE or School do you attend?

Student Identification Number

Overseas Student *Yes/No*

Visa Expiry Date

## Next of Kin

*(Please provide details of preferred person to be contacted in the event of an emergency )*

Name

Contact Number/s

Address

<b>Personal References</b> (Please do not list relatives or partners and provide business hours contact numbers )		
Name	Relationship	Phone
Address		
Name	Relationship	Phone
Address		

**Please advise the following by selecting either Yes or No**

Have you ever been evicted by an agent/lessor? Yes/No

Is there any reason known to you that would affect your ability to pay rent? Yes/No

Was your rental bond at your last address refunded in full? Yes/No  
 If No, please advise what deductions were made from your bond?

Are you in debt to another agent/lessor? Yes/No  
 If Yes, why are you in debt to your past agent/lessor?

**You are required to meet a 100 point identification criterion upon submission of your application , and the agent/lessor may photocopy any item and retain as part of your application .**

**10 Points:** Medicare Card, Birth Certificate, Motor vehicle registration papers.  
**30 Points:** Bank Statements, recent utility accounts eg: phone, electricity or gas.  
**40 Points:** Drivers Licence, Passport, 18+ Card, Photo ID, last FOUR rent receipts, tenant ledger.

**You are also required to supply the agent /lessor with proof of your income upon submission of your application .**

**Employed:** Last TWO pay slips.  
**Self employed:** Bank Statements, Group Certificate, or Accountant's letter.  
**Not employed:** Centrelink Statement.

I, the Applicant, declare that the above information is true & correct and that I have supplied it of my own free will. I acknowledge that my personal contents insurance is not covered under any lessor insurance policy/s and understand that it is my responsibility to insure my own personal belongings. I understand that you as the agent/lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property - in particular to check my identification, my ability to care for the property, my character and my creditworthiness. For such purposes, I authorise you to contact the persons named in this application, and to undertake such enquiries and searches (including tenancy databases searches) as you consider reasonably necessary. In doing so, I understand that information provided by me may be disclosed to, and further information obtained from, referees named in this application and other relevant third parties. I acknowledge and accept that if this application is denied, the agent is not legally obliged to provide reasons as to why. I also consent and understand that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the agent/lessor to pass my details onto others which may include (but is not limited to) insurance companies, body corporates, contractors, other real estate agents, salespeople and tenancy default databases.

I wish to undertake a tenancy for a period of \_\_\_\_\_ to commence on the \_\_\_\_\_ at a rental price of \$ \_\_\_\_\_ . I understand that I am to pay a rental bond of \$ \_\_\_\_\_ on or before I take possession of the premises and sign a tenancy agreement.

**(please select yes or no)**

The applicant acknowledges that they have received or have available to them from the agent/lessor the Form 17a, 18a, body corporate by-laws (if applicable) before signing this application. Yes/No

The applicant acknowledges that they have been made aware of the agency's Privacy Policy. Yes/No

The applicant acknowledges that the lessor and applicant (tenant) are bound by this agreement immediately upon communication of either the lessor or agent's acceptance of the application. Yes/No

**Name of Applicant** .....

**Signature** ..... **Date** .....

<b>OFFICE USE ONLY Name of Employee taking application:</b>			
Application Form Signed by applicant	<input type="checkbox"/>	Proof of Income Supplied	<input type="checkbox"/>
Identification Supplied	<input type="checkbox"/>	Form Fully Completed	<input type="checkbox"/>



